

**UNITED STATES DISTRICT COURT
MIDDLE DISTRICT OF FLORIDA
Orlando Division**

JUDICIAL LAW CLERK

to the Honorable Gregory A. Presnell United States District Judge

\$56,411 - \$95,010 (see page two for additional salary and benefit information)*

Announcement No.: 09-13 Applications Accepted Beginning June 1, 2009

Available: September 2010 for a two-year term

Position Overview

The United States District Court for the Middle District of Florida encompasses approximately half of the entire State of Florida's population. As a result, the caseload in this jurisdiction is one of the heaviest in the nation and exposes the Court to varied, complex and often novel issues of law. The judicial law clerk researches these issues of law, attends trials and other court proceedings, drafts case dispositive opinions, and acts as an advisor, to the Honorable Gregory A. Presnell, United States District Judge. To better appreciate the nature and extent of the Court's work, applicants are encouraged to review recent decisions of the Court.

While the nature of the work is serious, the environment within Judge Presnell's Chambers is collegial. Law clerks work closely with the Judge and other law clerks and often engage in lively discourse and a free exchange of ideas. An open mind and a passion for the law and justice are essential.

Minimum Qualification Requirements

At the time of appointment, the applicant must be a law school graduate, possess superior legal research and writing skills, and be proficient in Microsoft Windows and WordPerfect 11/Word. Admission to the Bar prior to appointment is encouraged (clerks who are licensed to practice receive an increased salary), but not required.

Applicants should be within the top 10% of their law school class and should have excellent grades in civil procedure, federal jurisdiction, and other litigation-related courses. Law review/journal (or comparable writing experience) and moot court preferred. Prior legal experience will be considered, but is not required; the Court will accept applicants directly out of law school.

Electronic Submission of Applications

Applicants should submit a cover letter, current resume/curriculum vitae with class rank, GPA and honors, day and evening telephone numbers, email address, law school and undergraduate transcripts, a brief writing sample, and no more than three (preferably two) letters of recommendation. These materials should be submitted in a single PDF file as a standard email attachment to: Chambers.FLMD.Presnell@gmail.com

****Applicants must include "LCA 09-13" (without quotation marks) in the subject line of their email submission.** You will receive an email confirmation upon the successful receipt of your application. The Court will consider only those paper applications that were postmarked on or before June 15, 2009. All other applications must be submitted by email.

Deadline for Receipt of Applications

While the Judge may select a law clerk prior to the OSCAR deadline, all applications should be submitted by 4:00 pm, Tuesday, September 8, 2009. Interviews may begin as early as July 2009.

THE UNITED STATES GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER

* Starting salary commensurate with work experience and prior pay history.

(Salary may be higher with previous experience as a law clerk to a federal judge).

Applicants must be U.S. citizens or eligible to work in the United States and are subject to a background check.

Employees are required to use the Electronic Fund Transfer (EFT) for payroll deposit

EMPLOYEE BENEFITS

Employees of the United States District Court ARE NOT included in the Government's Civil Service classification. They are, however, entitled to the same benefits as other federal government employees. Some of the benefits are:

- Thirteen (13) days of paid vacation per year for the first three years of employment. Up to 26 days per year thereafter.
- Participation in the federal health insurance program of your choice.
- Participation in a group life insurance program.
- Participation in a group long-term disability insurance program.
- Participation in long-term care insurance program.
- Participation in a flexible spending account for medical and/or dependent care expenses on a pre-tax basis.
- A minimum of ten (10) paid holidays per year.
- Prescribed salary progression through classification level based on acceptable performance.
- Time in-service for employees of other federal agencies, as well as time for those with prior military service, will be taken into consideration when computing leave accrual and retirement benefits.

The United States District Court for the Middle District of Florida serves a 35-county area in mid-Florida, with a population in excess of ten million people. The Clerk's Office is headquartered in Orlando, with full time divisional offices located in Tampa, Jacksonville, Ocala, and Ft. Myers, Florida. The Clerk's Office is responsible for providing clerical and administrative support to all areas of the federal judicial administrative process.